

Meeting Date Wednesday, December 21, 2022 Meeting Location: Library

Members present	Alma Carmona-Alday, Cece Alday, Kari Baltes, Eunice Fierro, Faviola Dojaquez, Christina Mendoza
Members absent	Marcia Wolf, Maribel Serbeniuk, Elvia Carino, Briana Bauer, Elizabeth Acedo
Constituency group represented	

- I.** Called to order at
- II.** 2:04 pm by Cece Alday
- III.** Approval of Minutes

<b>DISCUSSION NOTES</b>	The minutes from our meeting on September 29 <sup>th</sup> were read.
<b>CONCLUSIONS</b>	The minutes from September 29 <sup>th</sup> were unanimously approved.
<b>ACTION ITEMS</b>	
Motion to approve minutes by Faviola Dojaquez and seconded by Alma Carmona-Alday. All voting members unanimously approved the minutes.	

**IV.** Call to the audience

<b>DISCUSSION NOTES</b>	No one responded
<b>CONCLUSIONS</b>	
<b>ACTION ITEMS</b>	
N/A	

**V.** Reports

<b>REPORTS TO REVIEW</b>	Testing presented by Alma Carmona-Alday
<b>DISCUSSION</b>	We just finished Benchmark Testing. We only have a few students who still need to test. Overall, the scores are not where we need them to be. Students were not reading the prompt correctly thus answering incorrectly. When we come back from the holiday break, we need to start to do weekly prompts in class and show the students how to dissect the problem and respond appropriately. Mrs. Navnish does a great job in having her students do just this. We will have her model this for our teachers so we can practice with our students. We need to hold students accountable. We're still awaiting on the final cut scores of our benchmarks.

<b>CONCLUSIONS</b>	We will have Mrs. Navnish model the way her students dissect word problems. We will then provide weekly practice prompts for our students to get the process of breaking down word problems.
<b>ACTION ITEMS</b>	N/A

<b>REPORTS TO REVIEW</b>	Budgets presented by Alma Carmona-Alday
<b>DISCUSSION</b>	It's that time of year where we review our budgets and review probationary contracts. We will be meeting with Title I and might lose some funding which also means loss of staff. Our student enrollment numbers are low and we might have to cut some FTE positions. When we come back from break, we will be meeting with finance.
<b>CONCLUSIONS</b>	Will meet with Title I and Finance to get a better idea of what the numbers look like and if we will lose funding and/or staff.
<b>ACTION ITEMS</b>	N/A

<b>REPORTS TO REVIEW</b>	Vacancies presented by Alma Carmona-Alday
<b>DISCUSSION</b>	We still have some teacher vacancies we need to fill. There will be job fairs in March and June. We do have a couple of teachers who are receiving their emergency certification while in the classroom. This is made possible due to a program that accelerates the process. One of our 2 <sup>nd</sup> grade teachers will be leaving thus leaving another vacancy for next school year. There's a possibility of additional vacancies towards the end of the year. When we return, letters will be given to see if students plan to separate from the district or leave our school. Prospective retirees have until February 1 <sup>st</sup> , 2023 to notify the district.
<b>CONCLUSIONS</b>	Letters will be sent to gauge the response if staff will be retiring or leaving so we can look at filling these vacancies at the upcoming job fairs.
<b>ACTION ITEMS</b>	N/A

<b>REPORTS TO REVIEW</b>	CNA presented by Alma Carmona-Alday
<b>DISCUSSION</b>	The Leadership Team has been working on our needs assessment on areas of concern. When we return from break, we will be concentrating on the "fishbones" of the areas of concerns and how to improve them.
<b>CONCLUSIONS</b>	The Leadership Team will focus on areas of concern and come up with strategies to address said concerns and make improvements.
<b>ACTION ITEMS</b>	N/A

## **VI.** Action Items

<b>ITEM TITLE</b>	Approve the purchase of 10 walkies/radios, holsters for the radios, and earpieces. The amount being requested is \$5000 from undesignated tax credit. This purchase is so all staff can be equipped with a radio which helps increase the safety for our students.
<b>DISCUSSION NOTES</b>	Motion to approve the purchase using Sports Tax Credit was presented by Alma Carmona-Alday and seconded by Christina Mendoza.
<b>ACTION ITEMS</b>	

All voting members voted unanimously to approve the purchase of the radios, holsters, and earpieces in the amount of \$5000.	
<b>ITEM TITLE</b>	Motion to Adjourn
<b>DISCUSSION NOTES</b>	Motion to adjourn by Alma Carmona-Alday and seconded by Kari Baltés.
<b>ACTION ITEMS</b>	
All voting members voted unanimously to adjourn the meeting at 2:22 pm.	

- VII.** Discussion/Information Items
- VIII.** Submission of items for next agenda.
- IX.** Plan agenda for next meeting
  - a. Next meeting is *February 2023*. Agenda items to follow
- X.** The meeting was adjourned at 2:22 pm by Cece Alday
- XI.** Adjournment